

Introduction

And

General Information

For

**GRANVIEW
COMMUNITY**

Introduction and General Information

Introduction	1.01-1
Architectural Review Committee	1.02-1
Enforcement	1.03-1
Disclaimer	1.04-1

Procedure for Requesting Architectural Approval

Application Instructions	2.01-1
Architectural Review Committee Application Request Form	2.02-1
The Appeal Process	2.03-1
Management Company Address and Telephone Numbers	2.04-1

Architectural Standards

Birdbaths, Bird feeders, Bird-houses	3.01
Building Addition or Exterior Modification	3.02
Decks	3.03
Drainage	3.04
Exterior Freestanding Detached Structure	3.05
Fences	3.06
Flagpoles	3.07
Hot Tubs/Saunas	3.08
Landscaping	3.09
Lighting (Exterior)	3.10
Mailboxes	3.11
Maintenance	3.12
Painting (Exterior)	3.13
Parking	3.14
Parking Pads	3.15
Playground and Recreational Equipment	3.16
Playhouses	3.17
Retaining Walls	3.18
Roofing, Roof Accessories & Equipment	3.19
Satellite Dishes and Antennas	3.20
Setbacks & Yards	3.21
Siding	3.22
Signs	3.23
Statues	3.24
Walkways and Patios	3.25
Woodpiles, etc.	3.26
Construction Guidelines	3.27
Limitation of Liability	4.00

A. Purpose of Architectural Guidelines

The Architectural Guidelines (“Architectural Guidelines”) for Granview provide an overall framework and comprehensive set of standards and procedures for the development of the Community in an orderly and cohesive manner. These standards have been developed to assist in the landscaping and modification of Units within Granview; these standards do not cover the initial construction of Units within Granview. The standards set forth criteria for design, style, materials, colors and location of site improvements, landscaping, signage and lighting. In addition, the Architectural Guidelines establish a process for review of proposed modifications to Units to ensure that all sites within the Community are developed and maintained with the consistency and quality that attracted you to Granview.

B. Governmental Permits

To the extent that Town of Hillsborough ordinances or any local government ordinance, building code or regulation requires a more restrictive standard than the standards set forth in these Architectural Guidelines or the Declaration of Covenants, Conditions, and Restrictions for Granview (the “Declaration”), the local government standards shall prevail. To the extent that any local government standard is less restrictive, the Declaration and the Architectural Guidelines (in that order) shall prevail.

C. Preparer

These initial Architectural Guidelines have been prepared by D. R. Horton, Inc. (the “Declarant”) and adopted by the Declarant pursuant to the Declaration. The Architectural Guidelines may be changed and amended to serve the needs of an evolving community pursuant to the procedures set forth in the Declaration and in Article VI of these Architectural Guidelines.

D. Applicability of Architectural Review

Unless otherwise specifically stated in Article IX of the Declaration or these Architectural Guidelines, all plans and materials for landscaping or exterior modifications of improvements on a Unit must be approved before any construction activity begins. Unless otherwise specifically stated in these Architectural Guidelines, no structure may be erected upon any Lot (other than the original residence initially constructed upon such Lot), and no improvements (including staking, clearing, excavation, grading and other site work, exterior alteration of existing improvements) shall take place without receiving the prior written approval of the Architectural Review Committee (the “ARC”) as described below. Where these Architectural Guidelines specifically allow an Owner to proceed without advance approval, such allowance shall only be effective so long as the Owner complies with the requirements of the stated guideline.

Owners are responsible for ensuring compliance with all standards and procedures within these Architectural Guidelines. Owners are also governed by the requirements and restrictions set forth in the Declaration and any applicable Supplemental Declaration. In particular, Owners should review and become familiar with the Use Restrictions and Rules applicable to Granview set forth in Article IX to the Declaration, which addresses restricted and prohibited activities and conditions within the Community.

These Architectural Guidelines shall not apply to the activities of the Declarant, nor to improvements to the Common Area by or on behalf of the Granview Homeowners Association, Inc. (“association”)

Until Declarant transfers control of the HOA to the Homeowners, Architectural control for Granview is handled by the ARC, whose members shall be appointed by the board of directors of the Association (“Board”).

The ARC has exclusive jurisdiction over all matters relating to modifications to existing structures and landscaping, as set forth in Article IX of the Declaration. The ARC shall review plans and specifications for all modifications and landscaping on any Unit, shall be the conclusive interpreter of these Architectural Guidelines, shall monitor the effectiveness of these Architectural Guidelines, and may promulgate additional architectural standards and review procedures consistent with these Architectural Guidelines.

Architectural Review Committee

ARCHITECTURAL REVIEW PROCEDURES

Review of Modifications

The review of modifications shall require the submission of an application to the Property Management Company who will forward the application to the ARC for review. Depending on the scope of the modification, the ARC may require the submission of all of the plans and specifications related to the proposed modification. In the alternative, the ARC may require a less detailed description of the proposed modification.

Plans to be Reviewed

The ARC will require a minimum of two sets of any of the following plans for modification, if applicable to the proposed modification, in addition to the submission of an application and pictures.

Plot Plan (Survey)

The ARC requires a copy of the official survey indicating the location of the proposed modification(s). (You should have received a copy of your official survey at your closing.) This plot plan shows your property line, the footprint of your home (indicating distances between structure and property line), and any easements. This should be submitted with plans for landscaping, fencing, sheds, decks, walkways, patios, playsets, basketball goals and any other structure/addition.

Landscaping Plan

Showing location of trees, protection of existing vegetation, use of plants, and other landscaping details.

Elevation View

Front, rear and side elevations showing building materials and finishes, and indicating the maximum height of the proposed structure. An elevation view is required when submitting for fencing, shed, or any other structure.

Roof Plan

Showing slopes, pitches and gables, unless reflected in the other plans.

Exterior Finishes

Showing the exterior color scheme (including samples and color chips, if requested), lighting scheme and other details affecting the exterior appearance of the proposed improvements.

Other

Such other information, data, and drawings as may be reasonably requested, including, without limitation, irrigation systems, drainage, lighting, landscaping, and other features.

Review Criteria; Recommendations Variances

While the Architectural Guidelines are intended to provide a framework for modifications, the Architectural Guidelines are not all-inclusive. In its review process, the ARC may consider the quality of workmanship and design, harmony of external design with existing structures, and location in relation to surrounding structures, topography, and finish grade elevation, among other things. The decisions of the ARC may be based on purely aesthetic considerations; provided, the ARC shall not grant approval for a proposed modification that is inconsistent with the Architectural Guidelines unless the ARC grants a variance. Each Owner acknowledges that opinions on aesthetic matters are subjective and may vary as members of the ARC change.

The ARC shall have the authority from time to time to adopt and revise lists of recommended landscape materials. The ARC may, in its sole discretion, provide that the lists of recommended materials constitute “approved materials” and that the installation of such materials requires no approval. Alternatively, the ARC may provide that the purpose of the list(s) is merely to provide guidance and that installation of recommended materials does not relieve the Applicant from any obligations set forth in these Architectural Guidelines to acquire approval prior to installation.

Variations may be granted in some circumstances (including, but not limited to, topography, natural obstructions, hardship, or environmental considerations) when deviations may be necessary. The ARC shall have the power to grant a variance from strict compliance in such circumstances, so long as the variance does not result in a material violation of the Declaration. No variance shall be effective unless in writing, signed by the chairperson of the ARC.

Review Period

Each application and plan submittal shall be approved or disapproved within sixty (60) days of receipt of all materials required by the ARC. A formal letter will be submitted to the applicant when a decision is rendered by the ARC. The completed application and plans shall be retained for the Association’s records, unless otherwise requested.

Approved – The entire application is approved as submitted.

Conditionally Approved – The application is not approved as submitted, but is approved with the conditions set forth by the ARC. These conditions must be adhered to by the applicant. If the conditions are not followed, this will be considered a violation of the Declaration of Protective Covenants.

Denied (Disapproved) – The entire application is rejected as submitted. The ARC will make every effort to list alternatives to conform to the Architectural Standards for Granview.

If the ARC fails to respond within 60 days from receipt of completed application (receipt shall be defined as the date stamped on the application upon receipt or the fax stamp), application shall be deemed disapproved. All modifications must be consistent with the Declaration or the Architectural Guidelines, unless the ARC has granted a written variance.

As a condition of approval under this Section, each Owner and all successors-in-interest shall assume all responsibilities for maintenance, repair, replacement, and insurance to and on any change, modification, addition, or alteration. The ARC may require an Owner to acknowledge such responsibilities in a recordable written instrument.

Appeal

Any Applicant shall have the right to appeal a decision of the ARC by resubmitting the information, documents set forth above; however, such appeal shall be considered only if the Applicant has altered the plans for modification or has new information which would, in the ARC’s opinion, warrant reconsideration. If Applicant fails to appeal a decision of the ARC, to the Board of Directors, the

ARC's decision is final. In the case of a disapproval and resubmittal, the ARC shall have 10 days from the date of each resubmittal to approve or disapprove any resubmittal.

Town of Hillsborough Approval

The review and approval of plans and specifications shall not be a substitute for compliance with the permitting and approval requirements of County or other governmental authorities. It is the responsibility of Applicant to obtain all necessary permits and approvals.

Implementation of Approved Plans.

All work must conform to approved plans. If it is determined by the ARC that work completed or in progress on any Unit is not in compliance with these Architectural Guidelines or any approval issued by the ARC, the ARC shall, directly or through the Board of Directors, notify the Owner in writing of such noncompliance specifying in reasonable detail the particulars of noncompliance and shall require the Owner to remedy the same. If the Owner fails to remedy such noncompliance or fails to commence and continue diligently toward achieving compliance within the time period state in the notice, then such noncompliance shall be deemed to be in violation of the Declaration and the Architectural Guidelines.

Time to Commence

If construction does not commence on a modification for which plans have been approved within 180 days of such approval, such approval shall be deemed withdrawn, and it shall be necessary for the Applicant to resubmit the plans to the ARC for reconsideration.

Time to Complete

The ARC shall include in any approval a maximum time period for the completion of any modification. If no maximum time period is specified in the approval, the modification shall be completed within 90 days of its commencement. The Applicant may request an extension of such maximum time period not less than three days prior to the expiration of the maximum time period, which the ARC may approve or disapprove, in its sole discretion.

Changes After Approval

All proposed changes to plans, including changes that affect the exterior of any building, colors, windows, grading, paving, utilities, landscaping or signage, made after the approval of plans must be submitted to and approved in writing by the ARC prior to implementation. Close cooperation and coordination between the Applicant and the ARC will ensure that changes are approved in 15 days.

If Town of Hillsborough or any other authority having jurisdiction requires that changes be made to final modification plans previously approved by the ARC, the Applicant must notify the ARC of such changes and receive approval from the ARC prior to implementing such changes.

Enforcement

Enforcement/Waiver

In the event of any violation of these Architectural Guidelines, the Declarant or the Board may take any action set forth in the By-Laws or the Declaration, including levying a Specific Assessment pursuant to the Declaration. The Declarant or the Board may remove or remedy the violation and/or seek injunctive relief requiring the removal or the remedying of the violation. In addition, the Declarant or the Board shall be entitled to recover the costs incurred in enforcing compliance and/or impose a fine against the Unit upon which such violation exists.

Approval of plans for any proposed modification shall not be deemed to constitute a waiver of the right to withhold approval as to any similar proposals subsequently submitted for approval.

1. Management Company

- a. The management company, under contract with the Granview Homeowners Association, shall be responsible for conducting field inspections of Granview to identify problem areas and violations. Inspection reports consisting of all sections shall be included in Board packets for all members of the Board of Directors. Inspections identifying areas requiring immediate action shall either be acted upon immediately by the inspector, reported to the Community Manager for appropriate action, or the appropriate chairperson notified as soon as possible.
- b. The management company shall receive complaints from any source regarding problem area and violations requiring possible enforcement action in Granview. The management company shall document all complaints received and forward them to the appropriate person(s) for action or act upon them depending upon the nature of the complaint.
- c. The management company shall perform those functions related to enforcement action as directed by the Board.
- d. The management company shall keep appropriate committee chairpersons informed and keep the Board informed through the President or other designated person(s), and by other appropriate means, of enforcement actions taken and of potential problem areas where enforcement may become necessary.

The Enforcement Process:

1. Identification and Investigation of Violations:

- a. For architectural violations, the ARC and the Management Company are primarily responsible for identification of violations and investigation to determine if an architectural violation has occurred.

2. Enforcement Action:

a. Architectural Control Violations

- 1) For enforcement action involving Architectural Control Violations, the Management Company is primarily responsible for initial enforcement action regarding minor architectural or landscaping changes without ARC approval and architectural or landscaping changes begun or completed after application for ARC approval but before actual approval.
- 2) For enforcement action involving major architectural or landscaping changes without ARC approval and architectural or landscaping not consistent with ARC approval, the management company is primarily responsible for initial enforcement action as approved by the ARC.

Architectural Control Enforcement

1. The ARC has authority under the Covenants to:

- a. Enter and inspect any lot for the purpose of determination by the ARC whether there exists any construction of any improvement, which violates the term of any approval of the ARC or the terms of the Covenants. This power shall be exercised in a reasonable manner and nonconsensual entries shall not be made without express approval of the Board of Directors.
- b. Enforce architectural standards.
- c. In its discretion, release existing improvements from restrictions or encroachments they violate in appropriate circumstances.
- d. In its discretion, grant waivers for minor deviations and infractions if appropriate.

2. The Architectural Enforcement Process:

- a. The ARC shall maintain close liaison with the management company to identify violations and to process complaints in a timely manner. Field inspection reports related to architectural violations shall be forwarded to the Board of Directors by the management company in their monthly report. The ARC shall also initiate proactive measures to identify violations.
- b. All complaints received by the management company alleging architectural violations shall be investigated on a property inspection, if needed, by the chairperson of the ARC; and the President of the Board of Directors will be contacted.
- c. All complaints received by members of the ARC alleging architectural violations shall be reported to the management company.
- d. All complaints received by members of the Board of Directors alleging architectural violations shall be reported to the management company.
- e. Upon receipt of information concerning potential or alleged architectural violations, the ARC shall determine the nature of the violation within the following categories:
 - 1) Major architectural or landscaping changes without ARC approval.
 - 2) Architectural or landscaping changes not consistent with ARC approval.
 - 3) Minor architectural or landscaping changes without ARC approval.
 - 4) Architectural or landscaping changes begun or completed after application for ARC approval but prior to actual approval.
- f. The ARC may investigate alleged violations or may request the management company to conduct such investigations. In appropriate cases professional technical assistance, such as engineers, may be used if approved by the Board of Directors in advance. The President of the Board of Directors shall be notified of the initiation of such an investigation as soon as possible. The different categories of violation shall require different investigative responses.
 - 1) **Major architectural or landscaping changes without ARC approval** such as construction of a deck, fence, parking pad or other structure; cutting a substantial

number of trees; filling large areas; or similar major changes shall require a formal, comprehensive investigation with full documentation in their files relevant to the allegations or verify that no request was submitted. The management company, or both, at the discretion of the ARC, shall make visual observations of the alleged violation to the extent possible. Photographs should be taken if feasible. Interviews of the owners involved may be conducted if appropriate in the circumstances, but at least two members of the ARC or management company should be present and no promises should be made during the interview. Other investigative actions may be taken as appropriate.

- 2) **Architectural or landscaping changes not consistent with ARC approval.** In these cases, the management company shall compile a packet for the ARC of all architectural requests and other documentation in their files relevant to the alleged violation and forward it to the chairperson of the ARC. The ARC shall conduct an investigation or ask the management company to conduct such an investigation to verify that the improvements were actually not consistent with the ARC approval.
- 3) **Minor architectural or landscaping changes without ARC approval.** The ARC shall investigate, or refer these cases to the management company for investigation, in their discretion.
- 4) **Architectural or landscaping changes begun or completed after application for ARC approval but prior to actual approval.** The ARC shall investigate or cause the management company to investigate these allegations as quickly as feasible if the work is still in progress. If the work has been completed, the investigation shall proceed as determined by the ARC.

g. Notice:

- 1) The management company will mail one notice to any owner in violation, noting the violation and requesting compliance by a certain date to avoid penalties. In the case of work in progress, a letter shall be sent by the management company as soon as possible informing the appropriate persons to cease the work immediately, explaining the violation and, in addition, giving the violator a set, but reasonable amount of time to correct the violation.
- 2) A site inspection will be performed after the date outlined in the notice. If the violation has been corrected, the matter will be closed. A remaining violation will result in further compliance actions. Normally only one notice would be provided, but the ARC, with Board approval, may extend the grace period based on individual circumstances or issue subsequent notices if necessary.

h. Enforcement options shall include the following:

- 1) If the corrective action demanded by the notice is taken within the specified time and completed in a satisfactory manner, no further enforcement options will normally be appropriate.
- 2) If work is not ceased upon demand, corrective action demanded is not taken within the specified time, or the corrective action taken is not satisfactory, the following actions may be appropriate:
 - Impose fines in accordance with the NC Planned Community Act.
 - With approval of the Board of Directors, seek a temporary order or injunction to stop any continuing work.
 - Require further corrective action.
 - Demand that unapproved architectural or landscaping changes be removed within a specified, but reasonable, period of time and impose fines if not accomplished by the applicable deadline.
 - With the approval of the Board of Directors, hire appropriate contractors to correct the situation and charge the property owner, beyond any fines, for the cost of such corrective action.
 - After notice and opportunity to be heard by the Board, suspend a member's voting rights and/or rights to use Association facilities for noncompliance with published rules and regulations of the Association.
 - Other corrective actions that may be appropriate in the particular situation.

Disclaimer

The Association, Declarant, ARC, or any officer, employee, agent, director or member thereof shall not be liable for damages to any persons submitting plans and specifications for approval by reason of mistake in judgment, negligence or nonfeasance arising out of or in connection with the approval, disapproval or failure to approve any plans and specifications. *Every person who submits plans and specifications for approval agrees, by submission of such plans and specifications, that it will not bring any action or suit against the Association, Declarant, or ARC to recover any such damages.*

The purpose of the Architectural Standards is to provide guidance in preparing requests for architectural approval and set forth some of the standards applied by the ARC. **These Architectural Standards are not all-inclusive and no inference should be made that the failure to include a particular type of exterior or landscaping change somehow exempts that change from the approval process.**

If any paragraph, section, sentence, clause or phrase of these Standards shall be or become illegal, null or void for any reason or shall be held by any court of competent jurisdiction to be illegal, null or void, the remaining paragraphs, sections, clauses, and phrases are severable and shall continue to be in full force and effect. In case of any conflict between the Declaration of Protective Covenants for Granview, the By-Laws of the Granview Homeowners Association, Inc. and these Standards, and other resolutions or rules adopted by the Board of Directors, the Board shall determine which shall control and make corrections as needed by a majority vote.

These standards supersede all previous guidelines or standards, and shall remain in effect until otherwise rescinded, amended, modified, or repealed by a majority vote of the Board of Directors.

Procedure

For Requesting

Architectural Approval

Application Instructions

ARCHITECTURAL CONTROL APPLICATION INSTRUCTIONS

- STEP 1.** *Prior to any alteration, addition or improvement*, the property owner (not contractors or other parties) either requests the *Application Request Form* by phone, email or by regular mail from the management company or photocopies the form from this booklet.
- STEP 2.** If requested from the management company, the management company will promptly forward to the property owner the *Application Request Form*.
- STEP 3.** *Prior to any alteration, addition or improvement*, the property owner completes the application form and provides applicable information as requested on the application form. Reference should be made to the Architectural Control Standards for specific information needed for the proposed improvement, addition or alteration. All parts of the form shall be filled out and all pertinent information shall be included in the submittal. Incomplete applications shall be returned.
- STEP 4.** The property owner sends the completed form, along with any attachments or supporting documents required by the Architectural Control Standards to the management company for processing. **Applications must be mailed or faxed directly to the management company (refer to Section 2.04 for address and telephone numbers).** Applications left at the Sales Office, the Construction Trailer, with a member of the ARC, with a member of the Board of Directors, or with any other officer of the Association will not be processed.
- STEP 5.** The management company will mark the date the application is received in its office. The management company will then copy and distribute the dated application to the ARC for inclusion on the agenda of the next regularly scheduled meeting of the ARC.
- STEP 6.** **Complete Applications:** **Complete applications that are received by the management company will be considered and acted upon by the ARC within 60 days.** An application may be received only on a regular business day.
- Incomplete Applications:** Applications that are submitted without all necessary attachments and supporting documents or with insufficient information shall be deemed administratively denied and returned to the applicant with a request for the missing documentation. Any calculation of time concerning the processing of an application will not start to run until the application is complete.
- STEP 7.** Committee members will review complete applications at the next regularly scheduled ARC meeting and approve or disapprove the application within sixty (60) days from the management company's receipt of the application, and return the signed application to the management company. The ARC may: (a) determine that an application is incomplete and request additional information, (b) approve the application, (c) conditionally approve the application, stating the conditions in writing, or (d) deny the application, stating the reasons for the denial in writing.
- STEP 8.** Upon its receipt of the Committee's decision on an application, the management company will mark the decision with the date that the decision is forwarded to the property owner and will then

forward a copy of said decision to the homeowner. In the case of approval, the homeowner can begin the project. In the case of an administrative denial for insufficient information, the information needed shall be listed on an appropriate form and provided to the homeowner. (Note: Any calculation of time concerning the processing of an application will not start to run until the application is complete.) In the case of approval with conditions, the conditions shall be listed on an appropriate form and provided to the homeowner and the homeowner may begin the project as long as the stated conditions are satisfied. In the case of "Disapproval" the reasons and/or requirements will be noted on the application. A property owner who is not satisfied with the Committee's decision on an application may (a) submit a new application (should the property owner want to resubmit another application, the sixty (60) day process starts again with each submittal) or (b) appeal the Committee's decision to the Board of Directors.

**Architectural Review Committee
Application Request Form**

See Attached Pages

GRANVIEW ARCHITECTURAL CONTROL APPLICATION

Name _____

Date

Address _____

Home Phone _____ Day Time
Phone _____

Proposed Improvement

Lot _____ Start Date _____ Estimated Completion Time _____

ANY INCOMPLETE APPLICATIONS WILL BE RETURNED UNPROCESSED. Please make sure you have signed this form, and have obtained all information necessary to avoid delays in processing.

Instructions: (See back for Improvement Checklist)

Two (2) copies of the following information should be attached:

1. Description of improvement.
2. Elevation of proposed improvement relating to existing dwelling.
3. Material to be used and colors.
4. All dimensions of improvement to be identified as well as fence line dimensions.

Any request missing any of the above information, or which is unclear, will be returned without processing.

Completed applications can be 1) mailed to Jennifer Hilkert, P.O. Box 99149, Raleigh, NC 27624, 2) faxed to (919) 376-8800, or 3) emailed to Jennifer@talismgmt.com.

Please Note:

1. Architectural Committee will handle the review of your plans as quickly as possible, but allow for sixty (60) days.
2. For your protection, inquire with either the City/County about permit requirements before starting any work on this property involving new construction, additions, alterations or any modifications to structural, electrical, heating, water, gas or sanitary

plumbing systems; or property improvements (fence, garden wall, retaining wall, patio cover, garage, carport, swimming pool, yard sprinkler, water softener, etc.)

1. Please keep in mind:
 - A) The Committee reviews plans and specifications as to style exterior design, appearance and location, and does not approve engineering design or compliance with zoning or building ordinances.
 - B) The committee has the right to inspect improvements, constructed or being constructed, to ascertain that such improvements have been, or are being built in compliance with the plans and specifications approved by the Architectural Committee.
 - C) You must not change the established drainage pattern of your lot.
2. **All improvements must commence within 180 days and be completed within 90 days after commencement or approval will be revoked.**

I agree to adhere to the Architectural Guidelines and Declaration of Protective Covenants of Granview as it pertains to this submittal and to abide by the conditions imposed by the Architectural Committee. I declare the plans and specifications of existing conditions are true and correct. I further declare that I have fully disclosed to the Committee all improvements that may impact neighboring properties.

Signed _____ Date Submitted _____

IMPROVEMENT CHECKLIST

Please complete the section that pertains to your improvement
All items in the section that pertains to you must be 'checked' and submitted

LANDSCAPE (plantings, tree removal, lawn ornaments, etc.)

- ____ Two sets of plans
- ____ Plot plan showing location
- ____ Description of Plants
- ____ Details of any plan that may affect drainage/runoff
- ____ All colors/materials used
- ____ Any samples or brochures

STRUCTURES (play equipment, attached/detached structures, fencing, etc.)

- ____ Two sets of plans

___ Plot plan showing location

___ Elevation showing the planned appearance of structure

___ Details of any plan that may affect drainage/runoff

___ Drawing and/or Picture

___ Description of **ALL** materials used

___ All dimensions, including height

___ Landscape plans for any screening (see section above)

PAINT (samples are required)

___ Paint samples of all new colors

___ Picture showing colors prior to proposed change

(FOR COMMITTEE USE ONLY)

Name: _____ Address: _____

The Architectural Control Committee of **GRANVIEW**

Hereby approves the request for architectural approval:

Signature Date

The Architectural Control Committee of **GRANVIEW**

Hereby conditionally approves the request for architectural approval with the following restrictions:

Signature Date

The Architectural Control Committee of **GRANVIEW**

Hereby disapproves your request for the following reasons:

Suggestions for Approval:

Signature

Date

*Should your request be denied, you may make an appeal to the Board of Directors. Notice of Appeal to the Board of Directors must be filed in writing by mailing it to the Management Company within thirty days of the notice of the denial. Include with the Notice of Appeal any supporting documentation and an explanation of the reason for the appeal. The appeal will be held in conjunction with a normal Board Meeting. If you have any questions, please call Jennifer Hilkert at Talis Management, tel. # 878-8787, ext 235.

Architectural Control

Section 2.03

The Appeal Process

The following process will be followed for appeals from decisions of the ARC:

1. **Notice of Denial:** Upon receipt from the ARC of a final decision denying their request, the management company shall forward the applicant a notice of denial of their request. The notice shall provide the applicant thirty (30) days to file an appeal of a final ARC decision in writing to the management company. Administrative denials pending more information or for other reasons are not final decisions and are not appealable.
2. **Reconsideration:** Administrative denials will be reconsidered by the ARC, not the Board of Directors. Once a final decision has been reached, then the time for appeal begins to run.
3. **Notice of Appeal:** Notice of Appeal to the Board of Directors must be filed in writing by mailing it to the management company within thirty (30) days of the notice of denial being mailed from the management company to the applicant. Include with the Notice of Appeal, a copy of the application, any supporting documentation, a copy of the Committee's decision, and an explanation of the reason for the appeal.
4. **Transmittal to Board:** Upon receipt by the management company, the original Notice of Appeal and all supporting paperwork shall be filed and copies sent to the President of the Board of Directors, the Chairperson of the ARC.
5. **Hearing:** The President shall schedule a hearing on the appeal, normally in conjunction with a normal Board Meeting, within sixty days of receipt of the

Notice of Appeal. The management company shall notify the applicant and the chairperson of the ARC of the hearing date and time. The chairperson of the ARC or a designated representative shall attend the hearing. The hearing shall begin with the ARC chairperson explaining the position of the ARC and reasons for the denial. The applicant shall then have an opportunity to present their reasons for the appeal. Witnesses and evidence may be presented at the discretion of the President of the Board.

6. **Decision of Board:** No decision shall be rendered at the hearing. Within fifteen days of the hearing, the Board of Directors shall report their decision, based upon a majority vote, in writing. The management company shall forward copies of the decision to the applicant and the chairperson of the ARC.

**Management Company Address and
Telephone Numbers**

The address and telephone numbers for the current management company for Granview Homeowners Association, Inc. are:

Talis Management Group
Attn: Jennifer Hilkert
P.O. Box 99149
Raleigh, NC 27624-9149

Telephone: 919-878-8787
Fax: 919-376-8800

**Architectural
Standards**

Bird Baths, Birdhouses, Birdfeeders

Appearance: All bird baths, birdhouses, birdfeeders will be reviewed on an individual basis. Generally, the ARC will review materials, colors, location, scale and other details of the birdbaths, birdhouses, birdfeeders to determine compliance with the architectural intent of the existing structure and the relationship of the proposed.

Location: All bird baths, birdhouses, birdfeeders shall be located in the rear of the house.

Materials: Birdhouses and bird feeders shall be constructed of wood. Bird baths will be reviewed on a case by case basis.

Requirements: None

Building Addition or Exterior Modification

(Examples of additions include screened porches, new living space or storage areas that are physically attached to the main structure of the existing house. Examples of exterior modifications include the addition of storm doors, gutters or similar modifications. Modifications or changes in exterior colors are covered in Section 3.10)

Appearance:

All building additions and/or modifications will be reviewed on an individual basis. Generally, the ARC will review materials, colors, location, scale and other details of the proposed addition or modification to determine compliance with the architectural intent of the existing structure and the relationship of the proposed neighborhood with specific emphasis given to the maintenance of a cohesive neighborhood architectural style that maintain the scale, detailing, materials, massing, color(s) and design intent of the original structure.

Location:

In general, with the exception of building modifications, the location for building additions will be governed by the maximum building area that is defined by the Town of Hillsborough in respect to the minimum setback requirements from the property line. However, the ARC reserves the right to reject applications, which may meet the Town of Hillsborough setback requirements but fail to meet the objectives of the ARC. The ARC will review each application on an individual basis and approvals will be granted on this basis. Prior approval of an application does not guarantee subsequent approval on the same or another lot.

Materials:

Materials for use on any building addition or modification must meet or exceed the quality of and be consistent with the materials used in construction of the original structure. Compliance with the **current** edition of the Town of Hillsborough building codes will be considered meeting the **minimum** standards of construction. The ARC reserves the right to require homeowners to **exceed** these standards if it is deemed necessary to maintain the architectural intent of the original structure. In general, the ARC seeks to maintain the quality of materials and workmanship present in the original structure. Requests to use different materials than in the original structure, such as brick or vinyl siding shall be reviewed on a case-by-case basis.

Requirements:

All building additions and modifications shall maintain proper drainage on the site. If a building addition is planned or a modification, which will affect drainage, homeowners are required to provide a plan that details drainage patterns and runoff as a result of the addition/modification.

The changes specified below do not require approval if accomplished in accordance with the standards provided:

1. Properly installed storm doors that are full height glass without cross members with narrow stiles. The color of the storm door must be consistent with the existing structure. Other colors or other style doors require submission of an architectural request for approval.
2. Properly installed white pre-finished, or color consistent with the house trim, gutters do not require approval. Other colors or materials require submission of an architectural request for approval. In addition, if the gutters will cause a change in normal runoff patterns and quantities sufficient to impact the drainage on adjacent properties, submission of an architectural request for approval is required.
3. No structure for the care, housing or confinement of any animal shall be constructed, placed or altered on any Unit unless plans and specifications for said lot have been approved by the ARC. No stable, poultry house, rabbit hut or other similar yard structure, with the exception of a doghouse, shall be constructed or allowed to remain on any Lot. The installation, construction or maintenance of other pet houses or pet runs shall be made only with the approval of the ARC.

Decks

Appearance:

Decks must remain natural in finish color. Natural colored, translucent stains may be used; however, no painting or solid-bodied staining of the wood will be permitted. Clear sealants are permitted and recommended. Deck height is not restricted but is recommended to be no more than 15' in height from the ground. The size and styling of decks must complement the dwelling and be in proportion to the dwelling.

Location:

All decking must be confined to the rear of the dwelling and must not protrude past the sides of the building. Decks must be within the minimum setback requirements of the Town of Hillsborough, however, final placement and approval will be determined by the ARC and may be more restrictive than the Town setback requirements.

Materials:

The deck shall be constructed of #2 or better pressure-treated southern yellow pine with galvanized hardware. A clear water sealant is recommended but not a requirement for approval.

Requirements:

A building permit must be obtained from the Town of Hillsborough and all required inspections successfully completed. All decks must meet the building requirements for the Town of Hillsborough in addition to this guideline. Proper drainage must be maintained around the deck and away from the foundation.

Drainage

Requirements:

Drainage of the Unit must conform to all Town of Hillsborough requirements. All drainage and grading must be indicated on the plans approved by the ARC. There shall be no interference with the established drainage pattern over any property except as approved in writing by the ARC, subject to such approval of the owner of the Private Amenity as is required pursuant to the Declaration. The established drainage pattern is defined as the drainage pattern as engineered and constructed by the Declarant or approved builder prior to (or in some cases, immediately following) conveyance of title from builder to the individual homeowner. Owners may make minor drainage modifications to their Units provided that they do not alter the established drainage pattern or adversely affect a neighboring property.

Landscape plans shall conform to the established drainage pattern, shall cause water to drain away from the foundation of the house, and shall prevent water from flowing under or ponding near or against the house foundation. Water should flow fully over walkways, sidewalks or driveways into the street. The ARC may require a report from a drainage engineer as part of landscaping or improvement plan approval. Sump pump drainage should be vented a reasonable distance from the property line to allow for absorption.

Exterior Freestanding Detached Structure

Definition:

Examples of exterior freestanding detached structures include storage sheds, gazebos, doghouses, greenhouses, tents, etc.

Appearance:

Generally, the ARC will review materials, colors, location and scale of the proposed structure to determine compatibility of the proposed structure to surrounding structures and sites. The intent is to preserve the architectural character of the neighborhood with specific emphasis given to the maintenance of a cohesive neighborhood architectural style. This “style” incorporates the scale, materials, details, color and design intent of the original structures. Every application will be reviewed on an individual, case-by-case basis. Doghouses, storage sheds and other building structures must match the existing structure in style and color. The siding must be horizontal.

Chain link outdoor dog runs or animal cages are prohibited.

Location:

All exterior freestanding detached structures will be confined to the rear yard. The location for these structures will typically be governed by the maximum building area that is defined by the Town of Hillsborough in respect to the minimum setback requirements from the property line. However, the ARC reserves the right to reject applications, which may meet the Town of Hillsborough setback requirements but fail to meet the objectives of the ARC. The ARC will review each application on an individual basis and approvals will be granted on this basis. A prior approval of an application does not guarantee subsequent approvals on the same or other lot.

The placement of doghouses must also take into consideration safety concerns, noise minimization, the possibility of offensive odors, and not be visually offensive to neighbors and public areas. “Visually offensive” shall be judged by the ARC applying a standard of objective reasonableness rather than just the subjective views of neighbors.

Materials:

Materials for use on any detached structure will meet or exceed the materials used in construction of the original structure. Compliance with the “current” edition of the Town of Hillsborough building codes will be considered meeting the “minimum” standards of

construction. The ARC reserves the right to require homeowners to **exceed** these standards if it is deemed necessary to maintain the architectural intent of the original structure. In general, the ARC seeks to maintain the quality of materials and workmanship that are present in the original structure.

Applications must include details of the foundation or anchors for such structures.

Requirements:

All exterior freestanding structures shall maintain proper drainage on the site. If a structure is planned, homeowners are required to provide a plan that details drainage patterns and runoff as a result of the new structure.

If electrical service will be provided to the detached structure, the application must include details of how that service will be run and must comply with all applicable electrical codes and regulations. Overhead electrical service is not permitted in Granview.

Metal storage structures will not be approved.

All external detached freestanding structures must comply with all applicable Town of Hillsborough regulations, ordinances, permit requirements and inspection requirements. The Town of Hillsborough standards are the minimum requirement and the Granview standards may be more stringent.

Fences

Appearance:

Fences shall remain natural in color. A clear water sealant is recommended but not a requirement for approval.

It is recommended that fencing be softened through the use of landscaping on the exterior side of the fence, where possible; mandatory on corner lots where the fence will be facing the road.

Location:

Fences shall follow the natural topography of the land.

Existing trees shall not be removed to place the fence without prior approval from the ARC.

No setback is required, however, the outermost board of the fence must run along the property line. Any corner lot will generally be required to have a set back of fifteen feet from the curb on the side of the lot facing the street; if the property line is greater than fifteen feet from the curb, then the one-inch setback will apply.

The fence shall not extend closer to the street than the rear 1/3 of the residence. The ARC will determine the final placement of the fence based on aesthetics and street appearance. On corner lots, fence line from the curb will be determined on a case-by-case basis by the ARC.

Fences enclosing garbage can areas should be located on the garage side of the house. However, they may not be located where the use, including, but not limited to the entry, of said area encroaches on neighboring property. Fence should be no further forward on the house than the power meter and utility hook-up boxes (telephone and cable). Houses with a rear garage service door may locate the garbage can area next to the door.

Materials:

In order to maintain a uniform style of fencing throughout Granview there are three (4) approved Fence styles.

1. Six (6) foot shadowbox, dog-eared, unpainted cedar fence.



2. Four (4) foot rough saw open board three (3) rail split rail unpainted cedar fence (with or without black vinyl-coated backing).



3. Six (6) foot stockade privacy unpainted cedar fence.



Garbage Can Area Fences may be no taller than four feet, no wider than three feet, and no longer than eight feet, and must be fully enclosed (three sides of fence plus the original garage wall). A gate no wider than three feet may be installed on either side or rear of the enclosure; if installed, the gate must be kept closed at all times. Garbage Can Area Fences must be constructed with the same material as stated above, dependent upon Lot number.

Requirements:

There shall be a minimum of one walk through gate at least 3'-0" for access.

All fencing must be maintained in an aesthetic and safe condition.

Garbage Can Areas must be kept neat; no loose debris shall be allowed in the Garbage Can Areas.

Flagpoles

Flagpoles are not allowed.

Appearance: Decorative or seasonal flags.

Location: Must be mounted on the main residential dwelling and shall not exceed the eaves of the main dwelling. Poles longer than 4 feet require architectural approval.

Hot Tubs/Saunas

Appearance:

All hot tubs and saunas will be reviewed on an individual case-by-case basis. The ARC realizes that pool and hot tub styles are limited and will place emphasis on screening systems to minimize the visual impact from public view or adjoining property.

Location:

All hot tubs and saunas will be confined to the rear yard. On lots where a rear yard adjoins or is visible from a public way, appropriate screening shall be installed to minimize the visual impact.

Materials:

All hot tubs and sauna will be reviewed individually for materials and color.

Requirements:

Installation must meet or exceed all applicable codes, regulations, ordinances, permit requirements, and inspection requirements of the Town of Hillsborough. The Town of Hillsborough standards are the minimum standards and Granview requirements may exceed those standards.

All saunas and hot tubs will maintain proper drainage on the site. If a pool/hot tub is planned, homeowners are required to provide a plan that details drainage patterns and runoff. Water from the pool or hot tub may be drained into the storm sewer system at the end of the season. Care should be taken by homeowner to contain water from spilling over onto adjacent properties.

Owners may be required to install safety features such as locks or covers for these items when not in use.

Pumps and other machinery related to the pool or hot tub shall be concealed in a manner to avoid offensive visual appearance and minimize noise production or transmission of such noise to nearby lots. "Visually offensive" shall be judged by the ARC applying a standard of objective reasonableness rather than just the subjective view of neighbors.

Care should be taken to locate saunas and hot tubs away from potential hazards (i.e., electrocution, drowning). All electrical work related to the pool or hot tub shall comply with all applicable electrical codes.

Homeowners should understand that hot tubs increase the intensity of noise and appropriate measures need to be taken to limit this potential conflict with adjacent homeowners. In addition, homeowners must also comply with the Town of Hillsborough noise ordinance.

Landscaping

Definitions:

<i>Natural Area/ Landscaping Bed</i>	Any area with ground cover other than grass.
<i>Bushes and Shrubs</i>	Any bush or shrub that will exceed 3'-0" in height or width at maturity.
<i>Flower Bed</i>	Any grouping of flowers not contained in a natural area or landscape bed.
<i>Garden</i>	Any area used to grow vegetables or herbs.
<i>Water Garden</i>	Natural or prefabricated body of water for decorative purposes.
<i>Trees/Tree Removal</i>	Any tree added to or removed from the property.

Appearance:

Natural areas and landscaping beds shall be made in proportion to the home and property. All landscaped areas shall be maintained to prevent overgrowth of individual plants or weeds. Landscaped areas shall be mulched to improve appearance and aid in maintenance. Edging around the bed or natural area may be used but is not a requirement, and if used, should be consistent with the existing style and aesthetics of the community.

Vegetable, herb and water gardens shall be maintained regularly to prevent excessive weed growth. All plants located in a garden shall not exceed 5'-0" in height. Screening of these areas should be considered through the use of fencing or shrubs to eliminate views from the street or common areas. These areas should not be visually offensive to neighbors.

Trees shall be maintained and pruned to remove debris and damaged limbs due to wind, decay, disease or ice damage.

Location:

Natural areas and landscaping beds may be utilized in the front, rear and side yards. Landscaping beds and natural areas located in the front yards shall not encompass more than 50% of the total area available for the front yard. (Areas are measured from the curb to the nearest point of the house, and from one side yard property line to the other side yard property

line. Corner lots will be measured from the curb to far side yard property line. Areas will *exclude* the existing walkway and driveway.) The remaining 50% of the front yard area shall be grass.

Mature plant size shall be considered in determining locations of bushes and shrubs near property lines and the plantings set back sufficiently to account for mature growth. When bushes and shrubs are located immediately adjacent to property lines, mulch is required at the property line to provide easy maintenance for adjacent property owners.

Vegetable, herb and water gardens shall normally be confined to the rear yard out of view from public streets and common areas. The maximum height for plants in these gardens shall not exceed 5'-0". Water gardens shall be planned and located to limit potentials for accidents (i.e., electrocution, drowning). Requests for water gardens in front yards shall require specific written approval of the ARC.

New trees shall be located away from foundations, drives or walks to limit potential damage caused by root growth.

Landscaping and plantings in utility easements will be reviewed on a case by case basis and normally be permissible, but with the full understanding that any plantings may have to be removed for utility work in that easement without any liability on the part of the Association or the utility company.

Bird baths are not allowed in front yards.

Materials:

In the application, provide "common" variety names of plants that are to be used.

Approval is not required for mulching with pine straw, hardwood, or bark mulch. Decorative gravel mulch or other types of mulching require approval.

Edging may consist of unstained pressure treated yellow pine timbers, brick, stone, pre-cast concrete edging, black plastic edging or other commonly used materials. Railroad ties are prohibited. Selections should consider scale, color and proportion to harmonize with the existing structures and surrounding site. Normally, edgings are only one level high and multiple levels of landscape timbers or other materials would normally be considered as a retaining wall under Section 3.12.

Requirements:

All front yards shall have a minimum of 50% grassed area (see appearance above).

All landscaping will maintain proper drainage on the site. If landscaping is planned, homeowners are required to provide a plan that details drainage patterns and runoff. Plans, which cause excessive runoff to neighboring properties or common areas, will not be approved without modifications that solve the drainage situation.

All tree removal, except emergency removal where the tree(s) present a clear and present danger as a result of wind or ice damage or disease or decay (trees posing a danger to life, person, or property), must be approved by the ARC in advance. Photos of the trees to be removed and the reasons for removal must accompany the application prior to tree removal.

ARC approval is not required for the following items:

Flowers planted in existing beds.

Shrubs less than 3'-0" in height or diameter at maturity and located within an existing bed.

Shrubs less than 3'-0" in height or diameter at maturity and used as a cover for the foundation, fence, deck or HVAC equipment.

Ground cover in existing natural areas.

Ground cover in existing landscaping beds.

Mulching with pine straw, hardwood or bark mulch.

Replacement or existing shrubs, plants, or trees that die or are diseased with the same variety and size shrub, plants or tree in the same location.

One level of edging consisting of unstained pressure treated yellow pine timbers, brick, stone, pre-cast concrete edging, black plastic edging, or other commonly used material as long as the edging is natural in color or the commercially available white stone or cast concrete edging material, but painted stones or other materials painted or stained will require prior approval and normally not be approved.

Flower/plant containers provided they are standard size as can be purchased from any nursery/garden center, with the following conditions:

- Flower boxes may be no longer than the widest window on the side of the house the flower box is installed.
- Flower or plant pots may be no larger than five gallons.

Finish must be consistent with the exterior house colors or neutral earth tone colors. Custom or oversized or colored containers must have prior approval; each application will be reviewed on an individual basis.

Security signs, as provided by security service companies, less than 12 inches, which are located behind the sidewalk/walkway in the existing flower bed/natural area. All other sized signs or locations must have prior approval, and each application will be reviewed and on an individual basis.

Association approved community watch signs mounted under the mailbox.

I. Compost

One compost pile measuring not more than three feet in diameter and three feet in height may be permitted on the rear yard if such is adequately screened by planting and/or fencing so as to conceal them from view of neighboring residents and the street. Owners shall be responsible for ensuring that compost piles are maintained in a manner which does not emit odors or attract rodents or insects; if such compost pile does emit odors or attracts rodents or insects, the Association may levy appropriate sanctions.

Lighting (Exterior)

Appearance:

Exterior lighting must be compatible with the architectural character of the neighborhood. Generally, low voltage accent lighting confined to planting beds or along walkways and on decks is acceptable. Other lighting devices, i.e., floodlights, spot lights, lampposts will be reviewed on an individual basis. “Temporary” holiday lighting generally does not require approval from the ARC; however, such “temporary” lighting and any associated wiring must be removed within a reasonable period after such holiday (not earlier than Thanksgiving and must be removed no later than January 15). Any lamppost in front yard must not exceed 5’ with one lamp light, low voltage with the approval of the ARC.

Location:

Generally, low voltage accent lighting confined to planting beds or along walkways is acceptable. Floodlights and spotlights will generally be limited to rear and side yards. Specific approval shall be required for spotlights or floodlights on driveways. All exterior lighting must have locations approved prior to installation. This guideline is not meant to be construed as discouraging security lighting systems, but only to control the source and spread of the light beam that may be intrusive to adjacent property owners. The application should include a diagram showing the proposed location of new lights and the lighted area.

No more than one light lamp will be allowed.

Materials:

Include a materials list and if possible, a picture or drawing of the proposed fixtures, with the application.

Requirements:

Beam spread from all light sources should be confined to the homeowner’s lot. On corner lots and locations where the lighting may affect drivers, care must be taken to insure that spotlights and floodlights do not cause dangerous safety hazards by blinding oncoming traffic.

All electrical installations must be in accordance with all applicable electrical codes and regulations.

Approval is not necessary for the following:

- Approval is not necessary for replacement of current light fixtures of a similar type and style.

Approval is also not necessary for properly installed low voltage accent lighting along walkways and on the inside of decks if the lights are at least five feet apart. If closer placement is desired, then an application must be submitted. Any low voltage spotlights or lights on the outside of decks require an application if the light may shine onto adjacent property.

Mailboxes

Appearance:

All mailboxes located on Lots shall be of a similar style approved by the ARC. Replacement mailboxes may be installed after the type has been approved in writing by the ARC.

Requirements:

All mailboxes must be repainted or replaced if approximately 20% or more of the surface shows signs of rust or paint peeling.

Maintenance

Appearance:

It is the responsibility of each homeowner to maintain his/her property in such a way that it adds to the overall beauty and harmony of the subdivision. Each homeowner should take this responsibility seriously, as failure to do so can negatively impact the value of your own property, surrounding properties, and the subdivision as a whole.

There are many areas in and around the home, which should be inspected, regularly to insure the property is in good repair. These include, but are not limited to:

- Lawn care
- Trimming of trees and shrubbery
- Landscaping
- Decks
- Fences
- Driveways and sidewalks
- Playground equipment
- Paint
- Roofing
- Garbage can storage
- Debris and trash removal

Deterioration:

If at any time the Board of Directors is made aware of a property that has deteriorated to the point that it is affecting the aesthetics of the community, the ARC, a representative of the management company, or a combination of the two will be requested to make a site inspection. The committee will then make a recommendation for action to the Board of Directors. Appropriate action will be taken in accordance with the enforcement policies of the Granview Homeowners Association.

Based on the severity of the deterioration, the homeowner will be given a specified period of time in which to make the necessary repairs. If, after that time, the repairs have not been affected to the satisfaction of the Board, the Board has the obligation of enforcement as described in the Declaration of Protective Covenants for Granview Homeowners Association, the Enforcement Procedures policy of the Association, and other applicable regulations and policies.

Painting (Exterior)

Appearance:

All exterior paint colors, including mailboxes, shall be consistent with the initial paint application to maintain a variety as well as continuity with the surrounding homes. Siding paint shall be only a flat latex type of paint (no semi-gloss or gloss type paints are permitted). Trim paint may be semi-gloss.

Paint colors on additions and exterior detached structures shall be consistent with the dwelling and surrounding area.

Location:

Not applicable.

Materials:

Siding paint shall be Duron Deluxe Exterior Flat House Paint or equivalent. Trim and shutter paint shall be Duron Weather shield Exterior Acrylic or equivalent.

Requirements:

Any changes to the original exterior paint colors must have ARC approval. Approval is not necessary if you are re-painting your home using the same paint scheme.

Parking

1. No Commercial vehicles, boats, motor homes, trailers, or recreation vehicles or trailers may be left upon any portion of the Community, for a period longer than two (2) days, unless it is closed in a garage or stored in another area designated or approved by the Board. Vehicles, boats, motor homes, trailers, or recreation vehicles which are either unlicensed or inoperable for a period of three (3) days or more may not be stored upon any portion of the Community at any time unless fully enclosed in a garage as stated in the Declaration of Covenants.

Parking Pads

Appearance:

The layout or design should preserve and compliment the original driveway and walkway. The surface shall be the same color and finish as the existing concrete drive. Depending upon lot configuration, screening with landscaping may be required to visually block the area from adjoining property owners.

NOTE: *Not all lots can accommodate a parking pad*

Location:

Parking pads (driveway extensions) may be constructed adjacent to and contiguous with the original concrete driveway on the side opposite the front walkway. The parking pad shall terminate in line with the front of the house.

Dimensional limitations: Maximum width of 9'-0". Each lot will be reviewed individually.
Set Back Requirements: Minimum set back from side property line is 18" except that the set back may be less with specific approval of the ARC on cul-de-sac lots because of lot configuration and size.
Drainage/Slope: Slope of the parking pad and that of the adjacent yard shall preserve the original run-off flow pattern and shall not cause excessive water to be directed to a neighboring property or to the house foundation.

Materials:

Concrete shall be the only allowable material. The preparation of the soil base shall be consistent with sound construction practices to minimize the risks of settling, excessive cracking and improper drainage.

Playground and Recreational Equipment

Definitions:

Playground or Play Equipment: Swing sets, sliding boards, sandboxes, and similar items are classified as playground or play equipment for the purposes of this guideline. This guideline does not cover moveable and temporary items such as bikes, wagons and similar items.

Recreational Equipment: Basketball goals, trampolines, horseshoe pits, permanent volleyball courts and similar items are classified as recreational equipment for the purposes of this guideline. This guideline does not cover a temporary volleyball net, badminton net, or similar items.

Appearance:

Playground and recreational equipment should blend with the natural surroundings to the extent possible.

Landscaping or fencing should be planned to screen playground and recreation equipment from being visually offensive and to maintain a safe environment for the children. “Visually offensive” shall be judged by the ARC applying a standard of objective fairness rather than just the subjective views of neighbors.

Location:

Dependent on the configuration of each lot, playground equipment should be placed in the rear yard. The location of play areas and of recreational equipment must take into account the impact on adjacent properties, noise concerns, safety concerns, and the minimization of any offensive visual impact on neighbors or public areas.

Recreational equipment should also be placed in the rear yard area where applicable (i.e., trampolines). Potentially dangerous items such as trampolines should be located within fenced areas to prevent access by unsupervised and unattended child users.

Basketball Goals:

Portable basketball goals, fixed or portable, shall not be placed near the street, where the street is intended as the playing surface. No basketball goals shall be erected on any Unit without the prior written consent of the Architectural Review Committee, and any such items must be located within five feet of the dwelling. Without limiting the foregoing, basketball goals

may be installed providing they are constructed of black poles, permanently mounted, not visible from the street, and the Architectural Review Committee approves the location, height, and type of goal and post. Portable basketball goals may be placed in the front yard, if a hard surface (driveway) is desired for the playing surface. Portable basketball goals shall not be placed near the street, where the street is intended as the playing surface. Portable basketball goals located by driveways must be placed to avoid balls striking vehicles, landscaping or other items on the adjacent property.

Materials:

Playground equipment constructed of treated natural wood is required. Playground equipment should be constructed of proper materials to ensure safe usage, be properly anchored and be aesthetically pleasing. It is recommended that recreational equipment be “portable”, however, fixed in place equipment will be considered on an individual basis. Recreation equipment should be constructed of proper materials to ensure safe usage, be properly anchored and be aesthetically pleasing.

No Metal Swing sets are allowed.

Requirements:

Detailed drawings shall be presented to the ARC for approval *prior* to the installation of any equipment.

All equipment in a fixed location for an extended period of time must be submitted. All playground and recreational equipment must be maintained in a safe condition and kept visually pleasing to the community and surrounding environment.

Playhouses

Appearance:

Must match color of main residential dwelling.

Location:

Shall be in the rear of the main dwelling.

Materials:

Must be constructed of wood.

Requirements:

A playhouse shall be considered an accessory building if it measures more than 24 square feet, is more than 6 feet in height from peak to ground, or is constructed on a concrete slab or footing.

Retaining Walls

Appearance:

Generally, the ARC will consider for approval “natural” materials for use in the construction of retaining walls. All retaining walls will be considered on an individual basis. The ARC will review materials, colors, location, scale and massing of the proposed wall to determine compatibility with the architectural intent of the existing structure and relationship to the surrounding site.

Location:

Locations for retaining walls must be clearly specified on the plot plan submitted with the application. Applications for retaining walls will be reviewed on an individual, case-by-case basis. Consideration will be given to changes in the natural topography and existing drainage patterns.

Materials:

“Natural” building materials such as stone, slate, brick and pressure treated timbers will be considered as acceptable materials. Railroad ties are prohibited. Materials and colors chosen should complement the existing structure on the site.

Requirements:

All retaining walls will maintain a proper drainage on the site. If a wall is planned, homeowners are required to provide a plan that details drainage patterns and runoff as a result of the new structure.

All retaining walls will be properly secured to prevent collapse and must meet all applicable Town of Hillsborough requirements. There is no height limit, but the compatibility with the surrounding area and the dwelling will be considered. Any request for a retaining wall over three feet in height shall include in the application detailed specifications on anchoring the wall.

Roofing/Roof Accessories & Equipment

Requirements:

Roof pitches and overhangs may vary as dictated by architectural design. The approval of the ARC is required for a roof-material color change.

Satellite Dishes and Antennas

I. Preamble

WHEREAS, the *Granview Homeowners Association* (“the Association”) is responsible for governance and maintenance of the *Granview Subdivision* (“the Community”); and

WHEREAS, the Association exists pursuant to *applicable state law and governing documents*; and

WHEREAS, the Association is authorized to adopt and enforce reasonable rules and regulations in the best interests of the Community, pursuant to *sections of state law and the governing documents permitting the Association to adopt and enforce rules*; and

WHEREAS, the Federal Communications Commission (“the FCC”) adopted a rule effective October 14, 1996, preempting certain restrictions in the governing documents concerning the installation, maintenance and the use of direct broadcast satellite, television broadcast, and multipoint distribution service antennas (“antennas”); and

WHEREAS, the Association desires and intends to adopt reasonable restrictions governing installation, maintenance and the use of antennas in the best interests of the Community and consistent with the FCC rule.

NOW THEREFORE, the Association adopts the following restrictions and regulations for the Community, hereinafter referred to as the “Rules,” which shall be binding upon all owners and their grantees, lessees, tenants, occupants, successors, heirs, and assigns who currently or in the future may possess an interest in the Community, and which shall supersede any previously adopted rules on the same subject matter.

II. Definitions

- A. Antenna:** Any device used for the receipt of video programming services, including direct broadcast satellite (DBS), television broadcast, and multipoint distribution service (MDS). A reception antenna that has limited transmission capability designed for the viewer to select or use video programming is a reception antenna provided that it meets FCC standards for radio frequency emission. A mast, cabling, supports, guy wires, conduits, wiring, fasteners, or other accessories necessary for the proper installation, maintenance, and use of a reception antenna shall be considered part of the antenna.
- B. Mast:** Structure to which an antenna is attached that raises the antenna height.
- C. Transmission-only antenna:** Any antenna used solely to transmit radio, television, cellular, or other signals.
- D. Owner:** Any homeowner in the Association. For the purpose of this rule only, “owner” includes a tenant who has the written permission of the homeowner/landlord to install antennas.

- E. **Telecommunications signal:** Signals received by DBS, television broadcast, and MDS antennas.

III. Installation Rules

A. Antenna Size and Type

1. DBS antennas that are one meter or less in diameter may be installed. Antennas larger than one meter are prohibited.
2. MDS antennas one meter or less in diameter may be installed. MDS antennas larger than one meter are prohibited.
3. Antennas designed to receive television broadcast signals, regardless of size, may be installed, but only after written authorization is obtained from the ARC, and only if installing in the attic is unfeasible. (Refer to Section IIIB below.)
4. Installation of transmission-only antennas is prohibited in the Community.
5. **All antennas not covered by the FCC rule are prohibited.**

B Location

1. Antennas shall be installed solely on individually owned property as designated on the *recorded deed or other document defining the portions of common or individually owned property.*
2. **If acceptable quality signals may be received by placing antennas inside a dwelling, without unreasonable delay or unreasonable cost increase, then outdoor installation may be prohibited.**
3. Antennas shall not encroach upon common areas or any other owner's property.
4. Antennas shall be located in a place shielded from view from the street or from other lots to the maximum extent possible; provided, however, that nothing in this rule would require installation in a location from which an acceptable quality signal may not be received. This section does not permit installation on common property, even if an acceptable quality signal may not be received from an individually owned lot.

C. Installation

1. Antennas shall be no larger nor installed higher than is absolutely necessary for reception of an acceptable-quality signal.
2. All installations shall be completed so that they do not damage the common areas of the Association or the lot of any other resident, or void any warranties of the Association or other owners, or in any way impair the integrity of the buildings on common areas or lots.
3. Owners are responsible for all costs associated with the antenna, including but not limited to costs to:
 - a. Place (or replace), repair, maintain, and move or remove antennas;
 - b. Repair damages to the common property, other lots, and any other property damaged by antenna installation, maintenance, or use;
 - c. Pay medical expenses incurred by persons injured by antenna maintenance or use;
4. Reimburse residents or the Association for damages caused by antenna installation, maintenance or use.
5. Antennas must be secured so that they do not jeopardize the soundness or safety of any other owner's structure or the safeties of any person at or

near antennas, including damage from wind velocity based upon a unique location.

D. Maintenance

1. Owners shall not permit their antennas to fall into disrepair or to become safety hazards.
2. Owners shall be responsible for antenna maintenance and repair.
3. Owners shall be responsible for repainting or replacement in the exterior surface of antenna deteriorates.

E. Safety

1. Antennas shall be installed and secured in a manner that complies with all applicable city and state laws and regulations, and manufacturer's instructions. The owner, prior to installation, shall provide the Association with a copy of any applicable governmental permit.
2. Unless the above-cited laws and regulations require a greater separation, antennas shall not be placed within five (5) feet of underground power lines (as indicated by No-Cuts) and in no event shall antennas be placed where they may come into contact with electrical power lines. The purpose of this requirement is to prevent injury or damage resulting from contact with power lines.
3. All installation must comply with all applicable codes.
4. In order to prevent electrical and fire damage, antennas shall be permanently and effectively grounded.
5. Antennas are required to withstand the pressure of snow and ice.

IV. Antenna Camouflaging

- A. Antennas or masts may not extend beyond a railing or fence unless no acceptable quality signal may be received from this location.
- B. Antennas situated on the ground and visible from the street or from other lots must be camouflaged by existing landscaping or fencing, if an acceptable quality signal may be received from such placement. If no such existing landscaping or screening exists, the Association may require antennas to be screened by new landscaping or screening of reasonable cost.
- C. Antennas, masts, and any visible wiring must be painted to match the color of the structure to which it is installed. *(Some manufacturers assert that painting may prevent the receipt of an acceptable quality signal. Association residents are advised to make sure that paint will not degrade the signal.)*
- D. Antennas may not obstruct a driver's view of an intersection or street.
- E. *Camouflaging antennas may not be unreasonably expensive. For example, it would not be unreasonable to require a \$40 hedge. A \$150 fence, on the other hand, would most likely be found to be unreasonable. The Association may require more expensive screening, if the Association chooses to fund part of the cost.*

V. Number of Antennas

An owner may install no more than one antenna of each provider.

VI. Mast Installation

- A. Mast height may be no higher than absolutely necessary to receive acceptable quality signals.
- B. Masts that extend 12 feet or less beyond the roofline may be installed subject to the regular notification process. Masts that extend more than 12 feet above the roofline must be approved before installation due to safety concerns posed by wind loads and the risk of falling antennas and masts. Any application for a mast longer than 12 feet must include a detailed description of the structure and anchorage of the antenna and the mast, as well as an explanation of the necessity for a mast higher than 12 feet. If this installation will pose a safety hazard to association residents and personnel, then the association may prohibit such installation. The notice of rejection shall specify these safety risks. *(This 12-foot baseline may change, if the BOCA Code is amended.)*
- C. A licensed and insured contractor must install masts.
- D. Masts must be painted the appropriate color to match their surroundings.
- E. Masts installed on a roof shall not be installed nearer to the lot line than the total height of the mast and antenna structure above the roof. The purpose of this regulation is to protect persons and property that would be damaged if the mast were to fall during a storm or from other causes.
- F. Masts shall not be installed nearer to electric power lines than the total height of the mast and antenna structure above the roof. The purpose of this regulation is to avoid damage to electric power lines if the mast should fall in a storm.
- G. Masts shall not encroach upon another owner's lot or common property.
- H. Masts must be designated to withstand the weight of ice and snow.

VII. Notification Process

- 1. Any owner desiring to install an antenna must complete an Application Request Form (Section 2.02) and submit it to the ARC via the Management Company. If the installation is routine (conforms to all of the above rules and restrictions), the installation may begin immediately.
- B. If the installation is other than routine for any reason, and after an Application Request Form has been submitted, owners and the ARC must establish a mutually convenient time to meet to discuss installation methods. The Management Company must be contacted to schedule this meeting.

VIII. Installation by Tenants

Tenants may install antennas in accordance with these rules with written permission of the homeowner/landlord. A copy of this permission must be furnished with the Application Request Form.

IX. Enforcement

- A. If these rules are violated, the Association may bring action for declaratory relief with the FCC or any court of competent jurisdiction after notice and an opportunity to be heard. If the court or FCC determines that the Association rule is enforceable the Association for each violation shall impose a fine of \$50. If the violation is not corrected within a reasonable amount of time, additional fines of \$10 per day will be imposed for each day that the violation continues. To the

extent permitted by law, the Association shall be entitled to reasonable attorney fees, costs, and expenses incurred in the enforcement of this policy.

- B.** If antenna installation poses a serious, immediate safety hazard, the Association may seek injunctive relief to prohibit or seek removal of the installation.

X. Severability

If any provision is ruled invalid, the remainder of these rules shall remain in full force and effect.

Setbacks & Yards

Set back requirements from property lines are established by the Declarant and ordinance and are subject to public utility easements, drainage easements, right-of-way, and landscape easements depicted on the recorded plats.

Siding

Owners shall seek the approval of the ARC before installing or replacing siding which differs from original material.

Signs

No sign whatsoever shall, without the ARC's prior written approval of plans and specifications therefore, be installed, altered, or maintained on any Unit or on any portion of a structure visible from the exterior thereof, except: one temporary sign per Unit that advertises property for sale, which has a maximum face area of four square feet, and which is conservative in color and style; such permits as may be required by legal proceedings; such permits as may be required by governmental entity. "For Rent" or "For Lease" signs are prohibited.

In no event during approved modification of any structure permitting shall more than one job identification sign be approved by the ARC. No vendor or subcontractor sign will be posted at any time before, during, or after construction.

Statues

The approval of the ARC is not required for the rear-yard installation of any statue, which, including any pedestal, stands no more than three feet tall. All other statues or yard orientation is subject to approval by the ARC.

Walkways and Patios

Appearance:

Patios and walkways shall be created in scale with the site and existing structures. Slope of the patios and walkways and that of the adjacent yard shall preserve the original run-off flow pattern and shall not cause excessive water to be directed to a neighboring property or to the house foundation.

Location:

Patios shall be confined to the rear yard while walkways will be confined to the side and rear yards. The patio and walkway size, design and set backs to adjacent property lines shall be kept in proportion to the existing structures and site. All walkways and patios shall be a minimum of 18” from property lines. Lot size and configuration may permit reduction of the 18” set back in particular instances, but specific approval of the ARC is required for a set back less than 18”.

Materials:

Generally, brick, concrete, concrete pavers, flagstone and slate will be considered as acceptable materials. Materials and color chosen shall complement the existing structures. All patios and walkways shall be reviewed on an individual basis for material, color and location.

Requirements:

All patios and walkways must maintain proper drainage on the site. If a walkway or patio is planned, homeowners are required to provide a plan that details drainage patterns and runoff.

Woodpiles, Etc.

Requirements:

All equipment and woodpiles shall be kept and maintained in the rear yard only and be screened by adequate planting and/or fencing or covered with a natural colored tarpaulin so as to conceal them from view of neighboring residences and the streets. No above-ground tanks for the storage of fuel, water or any other substance shall be located on any Unit.

Construction Guidelines

Requirements:

Inspections: The Applicant shall schedule and coordinate a review of all construction activities with the ARC to verify compliance with the approved plans and specifications. The ARC may also perform additional periodic informal inspections to ensure that work is being performed in conformance with approved plans, these Architectural Guidelines and the Community-Wide Standard. All inspections are observations only and will not relieve the obligation to obtain inspection approvals from Town of Hillsborough and other organizations having jurisdiction.

Job sites not in compliance with the Declaration, these Architectural Guidelines or approved plans will be issued a Notice of Violation and a punchlist of items needed to bring the construction and/or job site into compliance. Further construction is prohibited until such punchlist items have been corrected.

Construction Damages: Any damage to vegetation or common area facilities caused by the Applicant, its contractors, sub-contractors, agents or employees must be corrected immediately to the satisfaction of the ARC, the Declarant, and the Owner of the damaged property. If the damage is not corrected, the Declarant or the Association may repair such damage and assess the costs of repair to the Applicant.

Conduct: The Applicant must ensure that all contractors and subcontractors control the conduct of their employees while working in Granview. Loud music, profanity and other behavior which is unbecoming of a quality operation will not be tolerated. Employees violating this policy may be asked to leave the premises and may be denied future access to Granview.

Site Cleanliness: All sites must be maintained in a clean and orderly manner at all times. The storage of materials should be in an inconspicuous location within the site and stored neatly and orderly. All construction debris shall be cleared at the end of each working day.

Limitation of Liability

Plans and specifications are not approved for engineering or structural design or quality of materials and by approving such plans and specifications neither the ARC, the members thereof, nor the Association assumes liability or responsibility therefore, nor for any defect in any structure constructed from such plans and specifications. Neither the Declarant, the Association, the ARC, nor the officers, directors, members, employees, and agents of any of them shall be liable in damages to anyone submitting plans and specifications to any of them for approval, or to any Owner affected by these restrictions by reason of mistake in judgment, negligence, or nonfeasance arising out of or in connection with the approval or disapproval or failure to approve or disapprove any such plans or specifications. Every person who submits plans or specifications and every Owner agrees that such person or Owner will not bring any action or suit against Declarant, the Association, the ARC, or the officers, directors, members, employees, and agents of any of them to recover any damages and hereby releases, remises, quitclaims, and Covenants not to sue for all claims, demands, and causes of action arising out of or in connection with any judgment, negligence, or nonfeasance and hereby waives the provisions of any law which provides that a general release does not extend to claims, demands, and causes of action not known at the time the release is given.

These Architectural Guidelines have been prepared by the Declarant for _____ and are hereby adopted on this _____ day of _____, 20____.

DECLARANT: D. R. Horton Inc.- Torrey, a Delaware corporation

By: _____
Name: _____
Its: _____